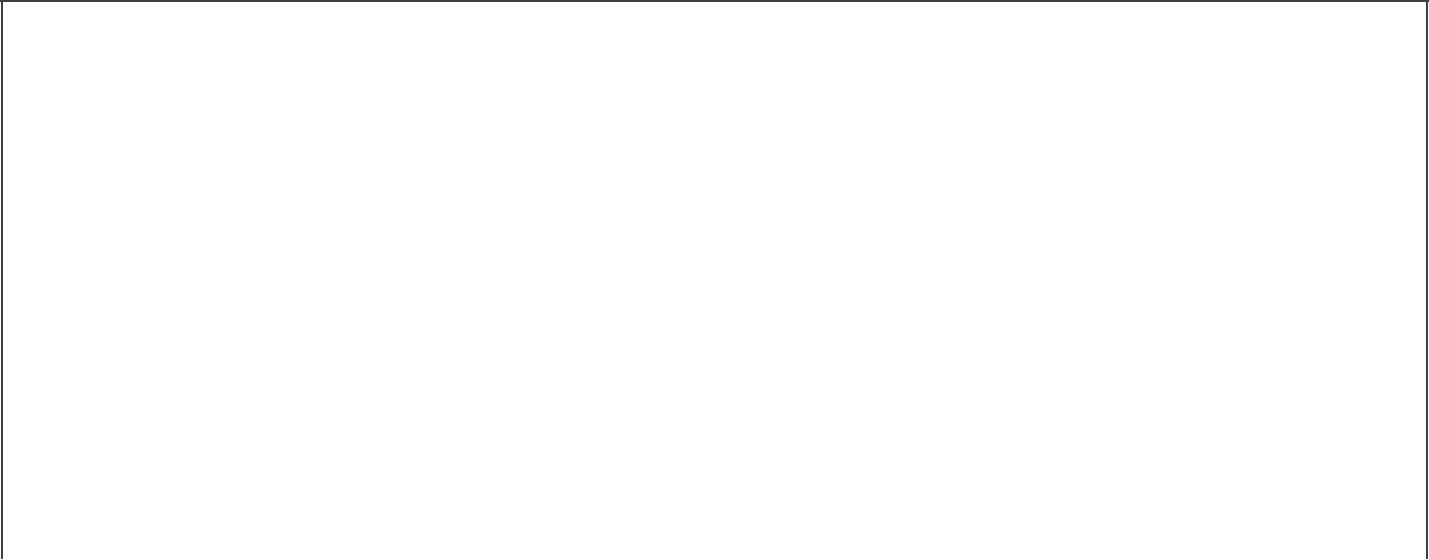
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| --- | --- | --- |
|  | AUT R&D Project 2019 |  |
| **Meeting Information** | Meeting Minutes |  |
|  |  |
|  |  |  |
| Meeting Title (Times): | tenth meeting (10th) |  |
|  |  |  |
| Date of Meeting: | 11 Jan 2019 |  |
|  |  |  |
| Venue: | Sainan 304 |  |
|  |  |  |
| Minutes Prepared By: | Congyu Cai |  |
|  |  |  |



1. **Purpose of Meeting**
   * Check process of this project
   * Answering the question of programming
   * Reflecting the work we have done before
   * Resetting the work



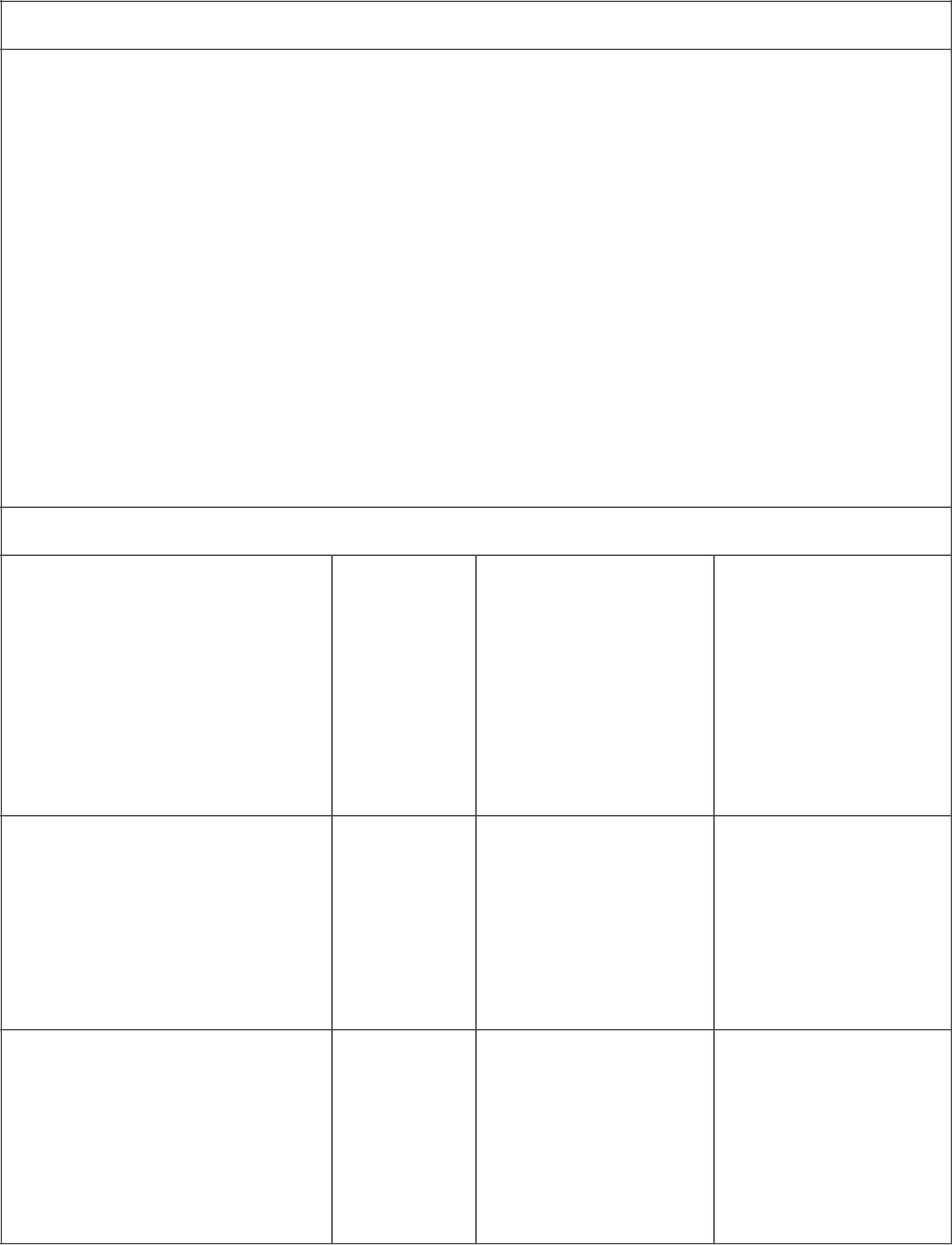
**2. Attendance at Meeting**

|  |  |
| --- | --- |
| **Name** | **Roles** |
|  |  |
| Huijuan Lu | Instructor |
|  |  |
| Minchao Ye | Instructor |
|  |  |
| Congyu Cai | Researcher/Software Developer |
|  |  |
| Zhangyi Shen | Researcher/Software Developer |
|  |  |
| Ren Bin | Researcher/Software Developer |
|  |  |
| Ying He | Researcher/Software Developer |
|  |  |

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AUT R&D Project 2019

Meeting Minutes



1. **Meeting Notes, Decisions, Issues**
   * **Check process of this project**
   * The process of the our team is too slow to follow the Gantt in design part. We should change the Gantt and do more work in following days. We should finish the coding work before 25 Feb so that we could finish our project on time.
   * **Answering the question of programming**
   * Changing the connection of JDBC.
   * **Reflecting the work we have done before**
   * It seems that we do not spend a lot of time to do this project. And in following days, we should discus with each other and code the program.
   * **Resetting the work**
   * He Ying is assigned to help Shen Zhangyi finish the website work in the near future.
2. **Action Items**

|  |  |  |  |
| --- | --- | --- | --- |
| Action | Assigned to | Due Date | Status |
|  |  |  |  |
| Finishing the coding work of | Congyu Cai | 25 Feb 2019 |  |
| Android application |  |  |  |

|  |  |  |
| --- | --- | --- |
| Finishing the coding work of | Zhangyi | 25 Feb 2019 |
| Website | Shen |  |

|  |  |
| --- | --- |
| Finishing the coding work of Bin Ren | 25 Feb 2019 |
| Android application |  |

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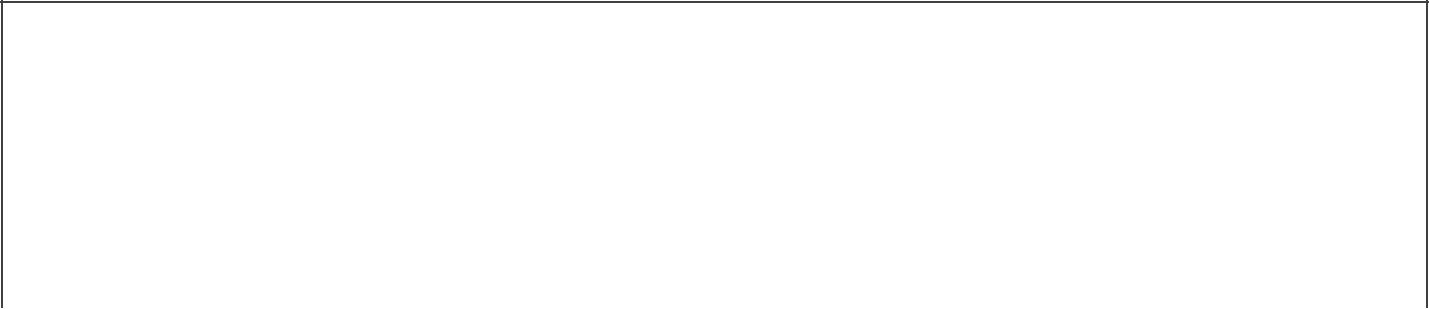
AUT R&D Project 2019

Meeting Minutes



**3. Meeting Notes, Decisions, Issues**

|  |  |  |  |
| --- | --- | --- | --- |
| Finishing the coding work of | Ying He | 25 Feb 2019 |  |
| Website |  |  |  |
|  |  |  |  |



**5. Next Meeting**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Target Date:* | *Next week* | *Time:* | 18 Jan | *Location:* | Sainan 304 |
|  |  |  | 2019 |  |  |
|  |  |  |  |  |  |
| *Objectives:* | Communicate with Ms.Lu and Mr.Ye about the coding process. | | | | |
|  |  |  |  |  |  |

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